

Subject	Subject #	Course ID #	Course Title	Credits	Time	Μ	Т	W	Н	F	S

Total Credits _____

How do I register for classes?

- 1. Meet with an advisor to review reading/math assessment scores and courses for your program
- 2. Go to www.minnesota.edu
- 3. Login to SpartanNet with your StarID and StarID Password
- 4. Click on E-SERVICES (located on the left of page)
- 5. Select COURSES AND REGISTRATION (left column)
- 6. Select SEARCH FOR A COURSE (left column)
- 7. Verify that the correct college, campus and semester is listed (use drop down arrow as needed)
- 8. Select the **Subject** or enter the **Course ID** of the course you wish to add and click **Search**
 - Advanced search options are also available in Expand/Collapse for Advanced Search
- 9. Review available options and add a desired course to your wish list by selecting the 🕑 icon
- 10. Continue adding courses to your wish list until you have a complete schedule
- 11. Click on **REVIEW MY PLAN** to see the items on your wish list
- 12. Check off the courses you plan to register for
- 13. Click Select Course(s) to Proceed to Register
- 14. Verify that your schedule is correct
- 15. Enter your ACCESS CODE (access code is needed on the first time registering each semester)
- 16. Enter your **PASSWORD** (the one your created for your StarID)
- 17. Click **REGISTER**
 - Courses you have successfully registered for will have a check mark; failed registrations will have an "x". Alert an advisor if you have questions.
- 18. Select VIEW/MODIFY SCHEDULE to view your class schedule
- 19. Choose **PRINT SCHEDULE** to print a copy of your schedule

Create a Weekly Schedule to plan your classes, study time, meals, work, travel to campus, exercise, sleep, meetings, spiritual time, etc. *(see back side)*